

Date: December 2008
Position Open: AIBS Public Affairs Associate
Location: AIBS Headquarters Office in downtown Washington, DC
Reporting to: AIBS Director of Public Policy

General:

The American Institute of Biological Sciences, a 501(c)(3) nonprofit scientific association with individual and organizational members seeks a Public Affairs Associate to join its energetic Public Policy Office. The Associate will work to develop and help advance science policy and media relations initiatives. Responsibilities will include working on legislative and regulatory policy issues; writing policy analyses for online and print publications; developing materials for policy and news briefings; helping to develop and implement the Public Policy Office's policy advocacy/communications strategies; making public presentations and representing AIBS in a variety of settings. Travel and occasional work on evenings, weekends, or holidays is required.

Duties Include:

1. Represent AIBS and its members in the public policy arena to promote the use of scientific information in decisions pertaining to scientific research, education, and applications;
2. Monitor and report on policy developments in Washington, DC. Draft public policy statements, background papers, press releases, white papers, reports to the membership, and other materials;
3. Cultivate and maintain working relationships with members of the scientific, policy, and media/communications fields;
4. Work collaboratively with AIBS staff, members, and others on public policy and media relations issues identified by the Director of Public Policy;
5. Provide planning and logistical assistance for science policy and media briefings and advocacy events; and,
6. Conduct outreach initiatives for members, including workshops and other training sessions.

Minimum Requirements:

1. Excellent and demonstrable written and oral communication skills;
2. Excellent and demonstrable science policy analysis skills;
3. Understanding and appreciation of the scientific community, the nature of science, and the goals and objectives of a professional,

membership organization such as AIBS;

4. Reliable, detail-oriented, and able to work under strict time constraints;
5. Ability to self-direct, think creatively, and anticipate work needs as part of a team of professionals;
6. Ability to synthesize and accurately communicate complex concepts to varied audiences;
7. Possess common sense and good judgment;
8. Strong interpersonal skills and sense of humor;
9. A Bachelor's degree in the biological sciences, science policy, science communication or journalism, or a closely related field. A graduate degree is highly desirable.
10. Prior work experience in public policy/affairs is highly desirable.

Compensation and Benefits:

This is a full-time position in Washington, DC. Salary is commensurate with experience. AIBS offers a competitive benefits package that includes a retirement plan, health and disability insurance, paid annual and sick leave, and paid holidays.

To Apply:

Send a cover letter, resume, salary history and requirements, names and contact information for three professional references, and a writing sample (approx. 750 words) to publicpolicy@aibs.org or via fax to 202-628-1509.

Application Deadline:

Application review will begin immediately and continue until this position is filled.

ANALYST IN HEALTH SERVICES, GS-14
Congressional Research Service, Washington DC

The Domestic Social Policy Division (DSP) of the Congressional Research Service (CRS) is seeking an Analyst in Health Services to serve the United States Congress. The analyst will cover issues related to the field of health services research, a field which addresses the cost, quality and access dimensions of health care. The analyst will handle key issues in the field of health services research such as: (1) the structure and organization of health care

delivery within the U.S.; (2) the structural and organizational factors leading to a high performing health care system; (3) approaches for increasing the efficiency of health care delivery; (4) strategies for ensuring an adequate supply of health care professionals; (5) factors influencing the diffusion of innovations, new technologies and emerging scientific evidence; (6) the effect of globalization of health care delivery; (7) factors affecting the cost of and demand for health care services; (8) the effectiveness of strategies such as computerized clinical decision support and automated alerts in improving health care; and (9) the effect of clinical and administrative policies and practices on the delivery of care, health care quality, and patient outcomes.

The analyst will provide objective, expert public policy analysis and consultation to congressional committees, Members, and staff, including preparing objective, non-partisan, and innovative analytical studies on public policy issues of national or international significance; providing personal assistance as an expert on public policy issues throughout the legislative process, including analyzing, appraising, and evaluating legislative proposals; and participating in or leading multidisciplinary team research projects and seminars. The analyst is also expected to develop over time the skills necessary to provide public policy and legislative analysis and consultation to congressional committees, Members, and staff at increasingly sophisticated levels.

Candidates with a background in health policy, health services research, health care management, public health and epidemiology, social sciences, or health economics, and candidates with a combination of clinical training in disciplines such as medicine, nursing or another health field along with additional training and/or experience in health services research are encouraged to apply.

Position is being offered at the GS-14 (\$98,033-\$127,442) with promotion potential to the GS-15 (\$115,317-149,000). Please apply online at: www.loc.gov/crsinfo. If you are unable to apply online, please call 202.707.5627 to request an applicant job kit and refer to vacancy #080347 in all correspondence. Applications must be received by December 29, 2008

CALL FOR APPLICATIONS:

Science, Technology and Public Policy (STPP) Postdoctoral Fellowship Program

The Science, Technology, and Public Policy (STPP) Program in the Ford School of Public Policy at the University of Michigan seeks to fill one postdoctoral fellow position (two years in residence), starting Fall 2009. Fellows will be expected to perform research in some aspect of science and technology policy, teach courses in science and technology policy (one course in Year 1 and two courses in Year 2), help to organize a seminar series, and work with faculty to develop the STPP program. In addition to working with colleagues in STPP and the Ford School, fellows will find a wide range of programs at University of Michigan that provide opportunities for enrichment and collaboration, including leading programs in law, business, public health, medicine, engineering, the sciences, and science & technology studies.

Applicants can learn more about the STPP Program through our website, <http://stppfordschool.umich.edu> <<http://stpp.fordschool.umich.edu>> .

Applicants should be recent recipients of the doctoral degree, with demonstrated interest in science and technology policy. Areas of specialization and disciplinary approaches are open. These fellowships are made possible through a generous gift from The Herbert H. and Grace A. Dow Foundation. Salary is competitive and includes benefits.

Modest funds will also be provided for moving, conference travel, and research. Awardees will be expected to be in residence in Ann Arbor, Michigan, for the time of their award and be an active colleague within UM.

Application Deadline is January 15, 2009. Please send application materials electronic form to fischerb@umich.edu <<mailto:fischerb@umich.edu>> .

Applications should include a CV, letter describing research and teaching interests, a statement outlining the proposed research project, teaching evaluations, and three letters of reference. For more information, please contact:

STPP Fellow Search
Attn: Bonnie Roberts
Gerald R. Ford School of Public Policy
University of Michigan

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